

General Information for Exhibitors

VELOHamburg 2022 | May 21-22, 2022

Heiligengeistfeld, 20359 Hamburg



Public transport

U-Bahn Line U3, Station: Feldstraße | Line U2, Station: Messe

Bus Lines 3 & 6, Stop: Feldstraße

Opening Hours VELOHamburg

Saturday, May 21 2022, 10.00 – 18.00 h | Sunday, May 22, 2022, 10.00 – 18.00 h

Set-Up / Dismantling Times

Set-Up:	Thursday, May 19	14:00 – 20:00 h
	Friday, May 20	08:00 – 20:00 h
Dismantling:	Sunday, May 22	18:30 – 22:00 h
	Monday, May 23	08:00 – 15:00 h

Deliveries on Saturday and Sunday

08:00 – 09:30 h

How to get there, car parking and logistics areas for exhibitors

The access for delivery as well as assembly and dismantling takes place via the entrance in Glacischaussee.

Trucks, transporter vans and cars with trailers can use the logistics area on the site for delivery and during VELOHamburg. Please order through the [exhibitor portal](#). The access permits for the logistics area will be provided in advance by email.

Car users have the option of parking their vehicle in an adjacent Goldbeck Parking Services GmbH car park. The costs there are 5 euros per day. The car parking lot can be approached spontaneously without pre-booking.

The use of the car parking spaces and the logistics area is at your own risk. The organizer is not liable for damage to property, especially not in the event of theft of vehicles or their contents.



Notes on booth construction

- The following operations may only be carried out by the organiser's service partners: electrical installations, operation of cranes.
- The floor has a slight gradient. If necessary, please bring material for height adjustment.
- Stands with a floor space of up to 100m² require an exit with a clear width of at least 0.90m, stands with a floor area of more than 100m² two exits with a clear width of 0.90m each.
- The rented booth spaces are marked by the organizer. Minor dimensional deviations compared to the stand sketch sent must be expected. Each exhibitor is obliged to find out about the location, dimensions and any installations such as e.g. pillars, electrical junction boxes, etc. The stand boundaries must be strictly observed.
- Stand structures that are not approved or do not comply with the technical guidelines or the law may have to be changed or removed. If the work is not carried out on time, the organizer is entitled to make changes himself at the expense of the exhibitor or to block the stand for visitors.
- These booth constructions are subject to approval
 - multi-storey buildings
 - Stands with platforms accessible to visitors
 - Special constructions
 - Portable buildings (exception: tents under 75sqm floor space)
 - Stands or areas where open fire of any kind, pyrotechnics or lasers are used
- All tents must meet the technical specifications and requirements for temporary structures (e.g. according to DIN EN 13 782) and be stable. Only flame retardant material of fire protection class B1 is permitted. Please pay attention to sufficient ballasting (weights). There must be side tarpaulins for the tents.
- Drilling or anchoring is not permitted on the entire site.
- We generally recommend that every exhibitor keep ready suitable extinguishing agents to fight incipient fires. However, this is absolutely necessary when:
 - Use of open fire
 - A stand area of more than 30m² or multi-storey construction
 - Other flammable actions

Contacts

Organization | Exhibitor Contact

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Contracting authority | Contact Logistics

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